



**2021-2022 Annual Shared Community Planning and Partnerships (CPP) Virtual Meeting**  
**Co-hosted by the Catholic District School Board of Eastern Ontario and the Upper Canada District School Board of Eastern Ontario**  
**June 15, 2022, 10:00 a.m. - 11:00 a.m., Virtual Microsoft Teams Meeting**

**List of Attendees:**

<b>Organization</b>	<b>Name</b>	<b>Role</b>
Catholic District School Board of Eastern Ontario	Stephanie Keyes	Administrative Assistant to Superintendent of Business
Catholic District School Board of Eastern Ontario	Ashley Hutchinson	Superintendent of Business & Treasurer
Catholic District School Board of Eastern Ontario	Royal Metcalfe	Manager of Plant Operations and Maintenance
Catholic District School Board of Eastern Ontario	Laurie Corrigan	Director of Education
Catholic District School Board of Eastern Ontario	Norma McDonald	Superintendent of School Effectiveness
Centre éducatif Les Petits Tresors	Nancy Kelly	Finance Manager
Champlain Township – Centre éducatif Champlain Learning Centre	Jennifer Drury	Director of Daycare services
Child Care United of Leeds and Grenville	Kylie Currie	Executive Director
City of Brockville	Andrew McGinnis	Chief Planning Officer
City of Cornwall	Kristine Greaves	Children's Services Manager
Connect Youth Inc.	Robyn Holmes	Interim Executive Director
Conseil des écoles catholiques du Centre-Est	Jean-François Lapointe	Agent de la gestion des effectifs
Eastern Ontario Health Unit	Patti Gauley	Director, Health Promotions and Preventions
La municipalité de La Nation	Benjamin Bercier	Manager of Economic Development & Tourism
Lanark County	Jasmin Ralph	Clerk
Mississippi Mills - Almonte Daycare Centre	Anita Legault	Childcare Manager
More Than Just Babysitting (MTJB)	Julie Jordan	RECE, Site Supervisor, Holy Cross CS, Kemptville
Morrisburg Leader	Phillip Blancher	Local Journalism Initiative Reporter

Municipality of North Grenville	Amy Martin	Director of Planning and Development
Municipality of North Grenville	Debbie Wood	Planning Clerk
South Dundas	David Jansen	Director Parks, Recreation & Facilities
Tay Valley Township (TVT)	TVT	Administrative Assistant
The Child Development Centre	Judy Arthur	Supervisor
The Nation Municipality	Guylain Lafleche	Director of Planning
Township of Beckwith	Beckwith Township	Planner
Town of Carleton Place	Diane Smithson	CAO
Town of Prescott	Shawn Merriman	Manager Building and By-law
Town of Smiths Falls	Malcolm Morris	Chief Administrative Officer
Township of Edwardsburgh Cardinal	Wendy Van Keulen	Community Development Coordinator
Township of Edwardsburgh Cardinal	Pat Sayeau	Mayor
Township of South Glengarry	Stephanie Jaworski	Deputy Mayor
Township of South Stormont	Karl Doyle	Director of Planning and Building
Township of South Stormont	Loriann Harbers	Director of Corporate Services/Clerk
Upper Canada District School Board	Ron Ferguson	Director of Education
Upper Canada District School Board	Brad Notman	Manager of Purchasing
Upper Canada District School Board	Lisa Hunt	Community Outreach Coordinator
Upper Canada District School Board	Peter Bosch	Manager, Facilities Design and Construction
Upper Canada District School Board	Bill Loshaw	Superintendent of Schools
Upper Canada District School Board	Sarah Crawford	Manager of Planning and Service Excellence
Upper Canada District School Board	John McAllister	Chair of the Board
Upper Canada District School Board	Eshal Ali	Student Trustee - Board of Trustees
Upper Canada District School Board	April Scott-Clarke	Communications
United Counties of Leeds and Grenville	Shannon Brown	Manager, Children's Services
United Counties of Leeds and Grenville	Elaine Mallory	Planner
United Counties of Prescott and Russell	Dominique-Ann Boisvert	Coordinator Quality Assurance - Early Years Services
United Counties of Prescott-Russell	Catherine de Quimper	Social Services - Early Years Supervisor
United Counties of Stormont, Dundas and Glengarry	Stephanie Morin	Community Planner

## **SUMMARY**

Slides and additional information related to the 2021-2022 CPP Meeting are available on each board's web site:

Catholic District School Board of Eastern Ontario: <https://www.cdsbeo.on.ca/our-schools/community-planning-and-partnerships/>

Upper Canada District School Board: [http://www.ucdsb.on.ca/community/community\\_planning\\_partnerships](http://www.ucdsb.on.ca/community/community_planning_partnerships)

### **Presented by:**

Ashley Hutchinson, Superintendent of Business & Treasurer, CDSBEO

Bill Loshaw, Superintendent of Schools, UCDSB

Sarah Crawford, Manager, Planning and Service Excellence, UCDSB

Lisa Hunt, Community Outreach Coordinator, UCDSB

Peter Bosch, Manager, Facilities Design and Construction, UCDSB

Mrs. Hutchinson, Mr. Loshaw, Ms. Crawford, Ms. Hunt and Mr. Bosch presented the PowerPoint Presentation virtually to participants in a combined fashion. Presenters spoke about their respective board data and provided the opportunity for participants to ask question.

### **Q&A:**

Participants were provided a question period following the presentation. The Q&A is listed below.

#### **Question #1:**

Williamstown Public School, within the Upper Canada District School Board boundary, is currently in the construction phase of a \$3.7M addition. Why is this number lower than the approved funding announced?

#### **Response:**

\$3.7M is the approved amount by the Ministry of Education for Capital Priorities. \$2.9M is for the renovations using School Renewal and School Condition Improvement Funding. Total approval for all funding is \$6.6M.

#### **Question #2:**

Is there anything that would prevent two childcare agencies from operating within a single school site where a school has access space?

#### **Response:**

The Upper Canada District School Board and the Catholic District School Board of Eastern Ontario are open to this objective through the Community Planning and Partnership Application Process, which can be found on the school boards respective websites at

CDSBEO: <https://www.cdsbeo.on.ca/our-schools/community-planning-and-partnerships/>

UCDSB: [https://www.ucdsb.on.ca/community/community\\_planning\\_partnerships](https://www.ucdsb.on.ca/community/community_planning_partnerships)

**Question #3:**

Assuming both school boards are calculating available pupil space the same way, is there a different calculation based on the needs of specific students? (i.e. Special Education rooms requiring additional space vs other conventional classroom space)

**Response:**

The calculation is dictated by the Ministry of Education to account for the different types of rooms and the number of pupil places that can be loaded into each. The sum of all the “loads” would result in the "On-the Ground" capacity (OTG) and represents the total permanent pupil places in the school as reported in the Ministry of Education's School Facilities Inventory System (SFIS).

**Question #4:**

Are there any plans to review attendance boundaries for either school board?

**Response:**

Currently, the Catholic District School Board of Eastern Ontario has no plans to review attendance boundaries. Should a specific area undergo boundary review, a process is in place related to public/community partner consultation.

The Upper Canada District School Board recently approved a French Review to be conducted in the 2022-2023 school year. This will be conducted within the context of the Ministry guidelines. Upper Canada District School Board Chair, John McAllister, advised that no plans have been approved related to boundary review.

**Question #5:**

Community Use of Schools bookings are tied to the fiscal/school year for each board. There are some community programs that do not follow that same fiscal/school calendar year. Currently, community use groups are not permitted to book into the new school year at the Upper Canada District School Board until the beginning of the new school year or very late in August. Is there a plan to review this for programming use that does not fall in line with the school year calendar and requires a bridge between the two years?

**Response:**

The Upper Canada District School Board’s Community Use of Schools online booking system opens annually at the end of August for external users to submit permit requests for the upcoming school year. The Upper Canada District School Board attempts to accommodate all community use permits.

The board will review their Community Use of Schools Procedure.

**Question #6:**

Does the UCDSB plan on removing students from the R-O northern boundary to send them to Roxmore? If so, how many?

**Response:**

The area in question involves a small northern portion of the R-O boundary that offers Regular Program. This area was approved in 2017 as part of Building for the Future, to become part of the Roxmore boundary area after the consolidation with Roxmore and North Stormont has taken place. This consolidation is being implemented effective September of 2022.

**Question #7:**

The enrolment numbers up to 2030 for the Upper Canada District School Board appear to be stagnant. This seems at odds with municipal projections. On what basis are these numbers derived?

**Response:**

Enrolment projections are specific to trends in the population of ages 4-17, and that is specific to student attending one of four publicly funded school boards. Enrolment projections are reviewed regularly to account for changes in movement patterns, program choices (French/English), retention from grade to grade, and board/school choice (participation rates).

**Question #8:**

Is there opportunity to circulate a listing of community use permits that exist? This may provide an opportunity for municipalities to reach out to other groups that we haven't thought of.

**Response:**

Due to confidentiality, the Catholic District School Board of Eastern Ontario and the Upper Canada District School Board do not provide community use permits publicly; however, community partners are encouraged to reach to the community use administrator at either board, to present specific questions pertaining to community use of board operated facilities.